**Figure 3 EDUC 3007 Practitioner Inquiry 3: Applied Inquiry Plan**

|  | **INADEQUATE** | **NEEDS IMPROVEMENT** | **SATISFACTORY** | **WELL EXECUTED** |
| --- | --- | --- | --- | --- |
| **Problem Area**The problem area is framed for broad understanding of the issue.Frame will include: * professional context & background: how is this area described in professional practice?
* scholarly context & background: what do other inquiries and the literature tell you about this area?
 | Problem of practice is not adequately described. | Some understanding of problem area is given; not clearly situated in professional and scholarly background & context. | Adequate understanding of problem as it is situated in professional and scholarly background & context | Understanding of problem is fully situated in professional and scholarly background and context with well developed examples and evidence. |
| **Inquiry Setting**Provide a detailed description of the specific site/organization. Details will include:* Key characteristics that are central to the problem area.
* Description of how the setting informs problem
* Description of how the setting constrains problem
* Ways in which the problem can be explored.
 | Inquiry setting is not adequately described | Some description of setting and how it informs, constrains and will guide exploration of problem but details are lacking. | Adequate understanding of the setting and how it informs, constrains and will guide exploration of problem. | Strong understanding of the role of setting in relation to the problem area & how it informs, constrains and will guide exploration of problem is demonstrated with examples and evidence |
| **Stakeholders**Provide a detailed description of the specific individuals, or group of individuals and stakeholders including:* demographics
* key characteristics
* how each of these are central to the problem
* description of their “stake” in this problem directly and/or indirectly.
 | Stakeholders not adequately described. | Some description of stakeholders and their characteristics, demographics and “stake”, but not convincing or clear. | Adequate description of stakeholders and their characteristics, demographics and “stake” | Clear description of stakeholders and their characteristics, demographics and “stake” demonstrated with examples and evidence. |
| **Problem of Practice**Provide a focused description of Problem of Practice that is situated by the:* Problem Area
* Inquiry setting
* Stakeholders

Provide clear understanding of how the problem of practice is manifested in these three components. | Problem of practice is not adequately described. | Some description of problem of practice but it is not focused by the problem area, inquiry setting and/or stakeholders; Limited understanding of how problem of practice manifests in these three. | Adequate description of problem of practice situated in the problem area, inquiry setting and/or stakeholders; Adequate understanding of how problem of practice manifests in these three. | Clear description of problem of practice situated in the problem area, inquiry setting and/or stakeholders; Strong understanding of how problem of practice manifests in these three as demonstrated with examples and evidence. |
| **Inquiry Questions**Enumerate the specific questions that will:* Explore
* Address

your problem of practice through a formal study. | Inquiry questions are not adequately written. | Some questions written but not with clear intention of exploring or addressing the problem of practice in a formal study  | Adequate list of questions written with clear intention of exploring or addressing the problem of practice in a formal study. | Clear list of questions written with clear intention of exploring or addressing the problem of practice in a formal study. |
| **Inquiry Design**What is your inquiry design (e.g. improvement science, evaluation, action research ….) for your Problem of Practice inquiry? | Inquiry design is not adequately described. | Some description of the inquiry design but purpose is not clear. | Adequate description of inquiry design with purpose clearly defined. | Strong description of inquiry design with purpose clearly defined and rationale for the choice of this design. |
| **Evidence and Method**In a detailed chart, describe the methods used to collect evidence* What evidence will be collected;
* How evidence aligns with the inquiry questions
 | Evidence and method not clearly described. | Some description of evidence and method provided but format not clear, connections not clear. | Adequate description of evidence and method with clear chart and details. | Clear and strong description of evidence and method with clear chart and details that show strong connections between method and inquiry questions. |
| **Analysis & Interpretation**Detailed description the types of analysis planned:* How analysis will further examine and interpret the evidence.
* Relate type of analysis to literature in the field.
 | Analysis and interpretation not clearly described. | Some description of analysis and interpretation but connections not clear and not related to field literature. | Adequate description of analysis and interpretation with understanding of how analysis will examine & interpret evidence; related to literature | Description of analysis and interpretation with strong understanding of how analysis will examine & interpret evidence; clear relation to literature |
| **Proposed Deliverable Product**Provide a description of:* The product of the inquiry
* How it may be used to inform practice and/or influence policy
 | Deliverable product not described | Some description of deliverable product and use in practice but not clear or convincing. | Adequate description of deliverable product and use in practice. | Strong and clear description of deliverable product and use in practice supported by examples and details. |
| **Proposed Timeline**Produce timeline or Gantt chart that:* Matches your inquiry
* Outlines action major steps
* Is reasonable within the confines of your degree
 | Timeline is not provided. | Minimal timeline provided; details lacking.  | Adequate and clear timelines provided; clear match to inquiry; outlines major steps; is reasonable for completion in given timeframe. | Clear and detailed timelines with detailed major steps provided. Strong match to inquiry and clear indication that work is doable in degree timeframe. |
| **Advisor Questions and Concerns**As part of each assignment iteration students prepare questions and identify concerns to discuss with their advisors | Advisor questions and concerns to discuss are not adequately written. | Some questions and concerns to discuss but not with clear intention of exploring or addressing them in the AIP development.  | Adequate list of questions and concerns to discuss with clear intention of exploring or addressing them in the AIP development. | Clear list of questions and concerns with clear intention of exploring or addressing them in the AIP development |